

**Beaver Dam Unified School District
Board of Education Minutes**

November 19, 2012

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Marge Jorgensen. Board members present were Bev Beal-Loeck, Jim Jansen, Marge Jorgensen, John Kraus, Jr., Laura Lerwick, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. No board members were absent.

Ms. Jorgensen led in the Pledge of Allegiance.

Kraus moved, Spielman seconded, to approve the minutes from the regular meeting on October 22, 2012, and special meetings on November 5 and November 14, 2012, as presented.

The motion was adopted by unanimous vote.

Ms. Jorgensen welcomed visitors.

There were no requests from the public to participate in public comment.

Tyjeski, at the request of the President, announced the board may move into closed session following the regular meeting in accordance with State Statute Section 19.85 (1)(c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to discuss unique variables of the retirement of a custodian. The meeting will reconvene into open session for the possible transaction of business and adjournment.

Tyjeski moved, Jansen seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Anna Boschert, and Stacy Rauscher from Generating a Greener Future presented a check to Board President Ms. Jorgensen for construction of the greenhouse at the High School.

Ms. Jorgensen thanked the group for a job well done.

Mr. Mark DiStefano, High School Principal, and Ms. Nicole White, High School Associate Principal, provided an update on the progress of the implementation of the Middle Level College Experience partnership with Moraine Park Technical College. The program provides the opportunity for 2nd semester Juniors to earn credits at the secondary and post-secondary levels by attending classes at the High School and MPTC. The application process and criteria were reviewed. A total of 8-10 students will be selected to participate in the program.

There was discussion regarding course specifics and applicant gender.

Ms. Sandra Garbowicz, Director of Teaching and Learning, presented a recommendation to adopt new High School courses to include: Landscape Design & Management, Earth and Space Science,

CAPP-Art Courses: Elements of Studios Art and Understanding the Arts, AP Language and Composition, and AP Economics/Macro & Micro. These will begin with the 2013-14 school year with the exception of Understanding the Arts CAPP course, which will begin in the 2014-15 school year.

There was discussion about course credit, enrollment minimums, literature for AP Language and Composition, and course consolidation or elimination.

Ms. Garbowicz continued by explaining that curriculum revisions are in progress and will be brought forward in the Spring.

Mr. Bob Avery, Director of Business Services, and Mr. Paul Buhholz, Coordinator of Building and Grounds, explained the Prairie View Elementary School roof is being evaluated for partial or full replacement and will need replacing in the next several years. The options are to replace only the roof on the grade-level wings, which is within the base bid of the contract, or replace the entire roof in conjunction with the building additions. The entire roof could be replaced with a new shingle roof at an additional cost of \$147,903 or a new metal (either steel or aluminum) roof at an estimated additional cost of \$385,115. The cost above a new shingle roof for the entire roof is \$237,228. They recommended the roof only be replaced on the grade level wings. They will continue to explore options looking at the issues of cost, timing, budget, lifecycle, maintenance, insurance, and existing Exterior Insulation and Finish Systems (EFIS).

There was discussion regarding shingle grade and EFIS.

Mr. Avery explained the district is required to adopt a resolution to amend the 403(b) plan to bring it into compliance with changes in federal law.

Prieve moved, Tyjeski seconded, to adopt the resolution to amend the 403(b) plan as presented.

The motion was adopted by the following vote: Ayes – Jansen, Jorgensen, Kraus, Lerwick, Panzer, Prieve, Spielman, Tyjeski, and Beal-Loeck. No-None.

Ms. Sharon Bliefert, Director of Human Resources, presented a proposal to add a Systems Analyst position to the Information Technology Department. The position is in the budget and no decision is needed until a final candidate is selected for appointment.

There was discussion regarding cross-training, the competitive job market, and structure changes.

Mr. Vessey proposed moving the January regular board meeting to the second Monday of the month to better align with administrative contract renewal and nonrenewal statutory requirements.

There was discussion about permanently moving the meeting to the second Monday. It will be further discussed in board committees.

Kraus moved, Beal-Loeck seconded, to move the January regular board meeting to the second Monday of the month.

The motion was adopted by unanimous vote.

Mr. Vessey recognized Peggy Broome, High School Swim Coach, for her retirement and Dave Kalscheur for his retirement from coaching Girl's Tennis. The Academic Decathlon team advanced to regionals. The RoboHackerz Robotics Team received the Inspiration Award at a recent Midwest competition and they will move on to further competition.

Ms. Tyjeski recognized the National Honor Society for the great job they did with the Veterans Day program and Joe Loizzo and the class of 2011 on the Hero Wall at High School

Ms. Beal-Loeck announced there are four seats up for election. The incumbents are Bev Beal-Loeck, Chad Prieve, Jim Jansen, and Laura Lerwick. She explained there are three, three-year terms and one, one-year term. The person receiving the fourth highest vote total will be appointed to the one-year term. The deadline for incumbents to file non-candidacy papers is 5:00 p.m. on Friday, December 21st. Any members of the public seeking election need to file candidacy papers by 5:00 p.m. on January 2nd.

Ms. Beal-Loeck, Chairperson of the Accountability Committee, reported the committee met on October 29th and discussed options for administrator cell phone reimbursement. Mr. Vessey provided an overview of the options. The committee received a first quarter financial data presentation from Mr. Avery and discussed the need for a school finance workshop, possibly including administrators. The workshop will be on December 3rd at 5:30 p.m. The committee also discussed district communication options. The next meeting is scheduled for November 26th at 5:30 p.m.

The Student Achievement Goals Report was distributed. Mr. Vessey explained the data used is from the data warehouse and the data included is at the request of the board. The report will be flowed through the committee agendas.

Ms. Tyjeski, Chairperson of the Planning Committee, reported the committee met on October 29th and discussed a proposal to release elementary students early for the Homecoming parade beginning next year. Generating a Greener Future raised the funds to construct a greenhouse. The committee will present a recommendation to accept the funds at a special board meeting on November 5th. The committee discussed preparations for the superintendent's evaluation and goal setting. The discussed order at committee would be a state of the district presentation possibly in June, a board goals workshop in July, the superintendent review in August, and the superintendent goals in August or September. The committee suggested the following topics for the Executive Committee agenda: brainstorming facility discussion and budget preparation/school finance explanation. The next meeting is scheduled for November 26th at 7:00 p.m.

Mr. Vessey requested to add budgeting parameters/timeline to the November Planning Committee meeting.

Ms. Marge Jorgensen, President, reported the Executive Committee met on November 5th. The committee discussed the agenda for the regular monthly board meeting. They also discussed conducting a finance workshop with administrators and decided to have it with board members only. They discussed board member orientation and creating a process to make it more structured. The next meeting is scheduled for December 3rd at 4:30 p.m.

There were no resignations or retirements.

Beal-Loeck moved, Spielman seconded, to approve the following leave of absence requests: Kristina Bloomquist-Business Ed. Teacher-High School (Medical Leave 12/21/12-4/1/13) and Laurie Ebert-1st Grade Teacher-Jefferson Elementary School (Medical Leave 4/13/13-end of the 2012-13 school year).

The motion was adopted by unanimous vote.

Panzer moved, Jansen seconded, to approve the following appointments: William Reininger-Business Education Teacher-High School (LTE-60 days); George Scott-Reading Teacher-Middle School (LTE-70 days); and Sheila Mannel-Kindergarten Teacher-Jefferson Elementary School (LTE-28 days).

The motion was adopted by the following vote: Ayes – Jorgensen, Kraus, Lerwick, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, and Jansen. No-None.

Panzer moved, Beal-Loeck seconded, to approve the payment of financial claims (Voucher #75, #76, #77, and #78) for District Insurance, Net Payroll, Payroll Related Voucher, Payroll Taxes, Trust Advantage, Net Payroll –Doolin, and Dues for a total of \$3,209,326.17 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Ayes – Kraus, Lerwick, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Jansen, and Jorgensen. No-None.

Tyjeski moved, Prieve seconded, the board move into closed session in accordance with State Statute Section 19.85 (1)(c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to discuss unique variables of the retirement of a custodian. The meeting will reconvene into open session for the possible transaction of business and adjournment.

The motion was adopted by the following vote: Ayes – Lerwick, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Jansen, Jorgensen, and Kraus. No-None.

During the closed session, there was discussion regarding the variables of the retirement of a custodian. No action was taken during closed session.

Prieve moved, Jansen seconded, to reconvene into open session.

The motion was adopted by unanimous vote.

Jansen moved, Prieve seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 8:55 p.m.

/s/
Marge Jorgensen, President

/s/
Bev Beal-Loeck, Clerk